

<b>Title</b>	<b>Key Business Risks</b>		
<b>Report of the Head of</b>	<b>Finance (Portfolio: Finance)</b>		
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<b>Report to</b>	<b>Overview and Scrutiny Committee</b>	<b>Date</b>	<b>26/06/17</b>

### Briefing Summary

This briefing note provides the Committee with:

- An update on the risk management process and the key risks contained in the Council's Corporate Risk Register (attached as Annex 1).
- A snapshot of any Service (Red) Risks.
- Minor amendments to the Council's Risk Management Strategy (attached as Annex 2).

### Main focus of the document

#### 1 Introduction

1.1 The purpose of risk management is to manage the barriers to achieving the Council's objectives. Maintaining an up to date risk register will assist with allocating resources to manage risks and to monitor the actions to mitigate risks.

#### 2 Corporate Risk Register

2.1 The Corporate Risk Register has been integrated into, maintained and reviewed as part of the Council's Performance Management Framework. Risks are held on the Covalent system with workflow in place to highlight to the risk owner when mitigating actions are due. Corporate Red (High) and Amber (Medium) risks with action dates due or overdue have also been incorporated into the Corporate Dashboard process.

2.2 An annual workshop has been held with Officers Management Team on 2<sup>nd</sup> May 2017 to refresh the Corporate Risk Register and develop the risk management process. This involved consideration of:

- The types of strategic risks in the political environment of Local Government and identification of the risks affecting the outcomes of the Council at the current time.
- The potential consequences of these risks and what needs to be done to manage them.

2.3 The Corporate Risk Register, provided in Annex 1, has been updated to include the risks identified from this workshop. This includes 4 new risks, 2 existing risks have been combined and 2 risks have been removed from the register. Where continuity can be reported the register provides the direction of travel for the current risk score compared to the original risk score over the year.

2.4 The target risk score reflects the expected impact and likelihood of the risk once the planned actions have been implemented. The nature of corporate risks is such that the decrease in risk scores will generally be longer term. There will be some risks where the future actions are designed to prevent the risks (likelihood and/or impact) from getting any worse and therefore the score remains the same despite having carried out the further actions.

### **3 Service Risk Registers**

3.1 There are no Red (High) risks currently recognised as “High” within Services.

3.2 Service risks are considered by the appropriate Service Management Team. Any Red (High) and Amber (Medium) risks with action dates due or overdue are monitored by the Service’s Performance Board. Consideration of risks within this forum enables any emerging risks to be considered alongside discussions on service planning, projects, risks arising from audits and Key Performance Indicators (KPIs).

### **4 Risk Management Strategy**

4.1 The strategy has been reviewed and some minor amendments to the Risk Management Strategy (shown in Annex 3) are proposed.

### **5 Conclusion**

5.1 Risks are identified and managed throughout the year and are formally captured quarterly and reported annually. Work will continue with the Policy Team and Services to develop risk management processes over the coming year.

5.2 The Principal Auditor facilitates the risk management process, updates the Corporate Risk register and is able to respond to any queries relating to the risk management process. Any questions relating to the management of specific risks should be referred to the “Risk Owner” shown in the register.

5.3 The Principal Auditor will continue to notify OSCOM Members of any risk targets that are not achieved on a quarterly basis.

**Proposed Outcomes for consideration**

It is recommended that the annual report on Risk Management be reviewed and the amendments to the Risk Management Strategy endorsed.

Confidentiality *(Please delete whichever paragraph below does not apply and, if the report is to be exempt, complete the paragraph number of Schedule 12A and the public interest test reason.)*

It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.

No of Annexes:	2
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